

# SC Building Hours Calendar Template

## Quick Reference Guide

### **BUILDING HOURS:**

This document is a template for use in determining Building Hours for Student Center Facilities.

### **STANDARD HOURS:**

<b>FALL &amp; SPRING SEMESTERS</b>	<b>STANDARD HOURS</b>
Johnson Center	Sunday-Saturday 7am – 11pm
Student Union I	Sunday-Saturday 7:30am-10pm
Hub	Sunday-Saturday 7:30am – 11pm
<b>SUMMER, WINTER &amp; BREAKS</b>	<b>STANDARD HOURS</b>
Johnson Center	Sunday-Saturday 7am – 11pm
Student Union I	Sunday-Saturday 7:30am-10pm
Hub	Sunday-Saturday 7:30am – 11pm

### **TYPICAL TRANSITION DATES FOR HOURS:**

**Fall Hours Begin:** The Sunday that is 1 week prior to the First Day of Fall Semester Classes

**Spring Hours Begin:** The Sunday that is 1 week prior to the First Day of Spring Semester Classes

**Winter Hours Begin:** The Sunday following the conclusion of Fall Final Exams

**Summer Hours Begin:** The Sunday following the conclusion of Spring Final Exams

### **HOLIDAYS & BREAKS:**

**MLK Jr. Day:** (Third Monday of January)

If Holiday falls 1 week prior to classes starting then:

SC Buildings will be CLOSED for the day

If Holiday falls the day prior to classes starting then:

SC Buildings follow Break Schedule - OPEN WITH LIMITED SERVICES (no events)

**Spring Break:** (Mason’s Academic Calendar)

SC Buildings follow Break Schedule - OPEN WITH LIMITED SERVICES (no events)

**Memorial Day:** (Last Monday in May)

SC Buildings will be CLOSED for the day

**Juneteenth:** (June 19, note: If June 19<sup>th</sup> falls on Weekend, University observes during week)

SC Buildings will be CLOSED on BOTH: June 19 and the University’s Observed Day

**Independence Day:** (July 4, note: If July 4<sup>th</sup> falls on Weekend, University observes during week)

SC Buildings will be CLOSED on BOTH: July 4 and the University’s Observed Day

**Labor Day:** (First Monday in September)

SC Buildings follow Break Schedule - OPEN WITH LIMITED SERVICES (no events)

**Election Day (US Presidential Years Only):** (Tuesday next to the First Monday in November)

SC Buildings will be CLOSED on US Presidential Election Days

**Thanksgiving Day:** (Fourth Thursday in November)

SC Buildings will be CLOSED the Wednesday – Saturday of Thanksgiving

**Winter Break:** (Academic Calendar)

SC Buildings will be CLOSED (typically 2 weeks from Sunday -Saturday)

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