SC Building Hours Calendar Template
Quick Reference Guide

BUILDING HOURS:
This document is a template for use in determining Building Hours for Student Center Facilities.

STANDARD HOURS:

<table>
<thead>
<tr>
<th>FALL &amp; SPRING SEMESTERS</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Johnson Center</td>
<td>Sunday-Saturday 7am – 11pm</td>
</tr>
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<td>Student Union I</td>
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TYPICAL TRANSITION DATES FOR HOURS:
- **Fall Hours Begin**: The Sunday that is 1 week prior to the First Day of Fall Semester Classes
- **Spring Hours Begin**: The Sunday that is 1 week prior to the First Day of Spring Semester Classes
- **Winter Hours Begin**: The Sunday following the conclusion of Fall Final Exams
- **Summer Hours Begin**: The Sunday following the conclusion of Spring Final Exams

HOLIDAYS & BREAKS:
- **MLK Jr. Day**: (Third Monday of January)
  - If Holiday falls 1 week prior to classes starting then:
    SC Buildings will be CLOSED for the day
  - If Holiday falls the day prior to classes starting then:
    SC Buildings follow Break Schedule - OPEN WITH LIMITED SERVICES (no events)
- **Spring Break**: (Mason’s Academic Calendar)
  SC Buildings follow Break Schedule - OPEN WITH LIMITED SERVICES (no events)
- **Memorial Day**: (Last Monday in May)
  SC Buildings will be CLOSED for the day
- **Juneteenth**: (June 19, note: If June 19th falls on Weekend, University observes during week)
  SC Buildings will be CLOSED on BOTH: June 19 and the University’s Observed Day
- **Independence Day**: (July 4, note: If July 4th falls on Weekend, University observes during week)
  SC Buildings will be CLOSED on BOTH: July 4 and the University’s Observed Day
- **Labor Day**: (First Monday in September)
  SC Buildings follow Break Schedule - OPEN WITH LIMITED SERVICES (no events)
- **Election Day (US Presidential Years Only)**: (Tuesday next to the First Monday in November)
  SC Buildings will be CLOSED on US Presidential Election Days
- **Thanksgiving Day**: (Fourth Thursday in November)
  SC Buildings will be CLOSED the Wednesday – Saturday of Thanksgiving
- **Winter Break**: (Academic Calendar)
  SC Buildings will be CLOSED (typically 2 weeks from Sunday -Saturday)